



JOB ADVERT

Academy Head of Recruitment

Employer:	Watford Football Club
Job Title:	Academy Head of Recruitment
Salary/ Hourly rate of pay:	Dependent on qualifications and experience
Location:	Watford FC Training Ground, London Colney
Type:	Permanent Full Time
Passport/Visa:	Must be eligible to work in the UK
Closing Date:	4pm Monday 7 th September 2020

An exciting opportunity has become available within Watford Football Clubs Academy. We are looking to recruit an 'Academy Head of Recruitment' to be a part of a forward-thinking team responsible for implementing and managing, the recruitment process and to recommend players, suitable for the Academy across all three phases of the player pathway (U8 to U18).

You will play a key role in:

- collating appropriate information to support the Academy recruitment process at the club. This will include subjective and objective data.
- building a network of Academy Scouts and contacts, to give training, support and direction to those Scouts on a day to day basis to ensure that they carry out their role effectively.
- managing a database of potential Academy players
- gathering market intelligence to feed into the recruitment process which assists the decision making on players
- maximising the talent ID opportunities made available to us through the relationship with the Community Sports & Education Trust
- working with the Head of Academy and Lead Coaches to facilitate recruitment at the Professional Development Phase.
- contribute to the decision-making process when signing, retaining, and releasing players through the Recruitment Forum
- working with the Academy staff to develop and maintain a retention strategy for all our young players

The successful candidate will enjoy working as part of a team, be enthusiastic, hardworking, and be flexible to the requirements of the position and the business.

Applicants should ideally live local to Watford and London Colney or the surrounding areas and be UK/EU residents or non-residents with a valid UK work permit.

You must have:

- The recognised FA Talent ID qualification to Level 3
- Proven track record of identifying players appropriate for professional football club and/or Academy
- Experience of using PMA system
- Network of contacts within the game
- Full UK driving licence or ability to travel various locations due to the demands of the role
- Analytical and process driven in approach
- Excellent communication skills
- Excellent organisational and time management skills
- The ability to work effectively under own initiative and also as a member of a team
- Hands on approach with a can-do attitude
- Ability to multi-task in a fast pace ever changing environment
- Ability to remain calm under pressure.
- Ability to anticipate and prioritise workload.

Due to the nature of the role the necessary Disclosure and Barring Service check will apply to this post.

For the full job profile, please contact HR Admin at hradmin@watfordfc.com

Equal Opportunities:

We are dedicated to fostering a diverse and dynamic working environment by building a team that represents a variety of backgrounds, perspectives, and skills. We are an equal opportunities employer and welcome applications from all sections of the community.

Application process:

1. Please download and complete an application form located on the Club website under the career section (Club/ Careers) www.watfordfc.com/club/careers
2. Please send completed application form, cover letter detailing why you would be suitable for the role, a copy of all relevant qualifications, right to work in the UK documents and your CV via email to hradmin@watfordfc.com or by post to HR Admin, Watford Football Club, Vicarage Road Stadium, Watford, Hertfordshire, WD18 0ER.